



Winnipeg Harvest

JOB POSTING

Part-Time Kitchen Intern



6 Month Term (November 2017 – June 2018)

GOALS & OBJECTIVES: To become part of the team at Winnipeg Harvest and work within Winnipeg Harvest's mission goals, objectives, policies and procedures. This part-time position is to lead & support Team Members in our training kitchen. You will be responsible for preparing meals and snack for team members every day (approx 100-150/day). This is a six month term position with a goal to find the incumbent permanent employment.

REPORTING RELATIONSHIPS: Reports directly to Director of Volunteer Services & Training

RESPONSIBILITIES:

- Undertake Menu Planning and scheduling of Team Members
- Oversee and participate in the preparation and cooking and serving of main meals and snacks
- Lead, support and guide the Kitchen Team
- Determine quantities to be cooked and size of portions to be served
- Oversee washing and cleaning of kitchen and eating area and ensure that the necessary hygiene and Health and Safety Standards are maintained to standards
- Consult with Supervisor to maintain inventory and adequate supplies
- Ensure that the appropriate clothing, including headwear is worn at all times in accordance with Health and Safety Standards and that Safe Food Handling practices are being followed
- Co-operate fully with the Food/Health Inspectors and implement recommendation as appropriate

QUALIFICATIONS/EXPERIENCE:

- Kitchen experience, paid or volunteer, for at least 6 months is an asset
- A strong belief in the dignity of all human beings and a positive and caring attitude
- Ability to work as a team member and in a variety of situations
- Interest in healthy eating and nutrition an asset
- Safe Food Handling Certificate
- Excellent interpersonal and communication skills – both written and oral
- Ability to deal with an eclectic volunteer team of various backgrounds, ages, and abilities
- Commitment to the organization's vision of accessible, healthy and sustainable food for all

HOURS OF WORK:

- 25 hours/week (Monday to Friday)
- Occasional Saturday work may be required for specific events.

Job posting closing date:
November 13th @ 4:00pm

Email cover letter & Resume to::
tammy.watson@winnipegharvest.org

Only those selected for interview will be contacted
NO PHONE CALLS or E-mails please PLEASE.